



The Chartered Institute of Logistics & Transport Ireland

No. 1, Fitzwilliam Place, Dublin 2, D02 DT68, Ireland.

Telephone: + 353 1 676 3188

Website: [www.cilt.ie](http://www.cilt.ie)

# Policy for Remote and E-Learning Delivery of ADR Training

## In Compliance with ADR 2027 Regulations – Applicable in Ireland

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### 1. Purpose and Scope

This policy establishes the framework for delivering ADR driver training via remote (live online) and e-learning (asynchronous online) formats in Ireland, in compliance with the current ADR 2025 and impending ADR 2027 regulations. It applies to both initial certification and refresher training courses in Basic and Tanker Specialisation for drivers transporting dangerous goods in all classes examined by The Chartered Institute of Logistics and Transport in Ireland. The policy outlines regulatory requirements, pedagogical standards, and implementation steps to ensure that remote/e-learning delivery maintains the same quality and compliance as traditional classroom training.

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### 2. Regulatory Context and Definitions

#### ADR 2027 Regulatory Changes:

ADR 2027 introduces provisions allowing digital delivery of training. The following definitions are inserted in Chapter 8.2 of ADR 2027:

- **Remote training:** Synchronous instruction via Information and Communications Technology (ICT) tools where trainees and instructors interact in real time but are in different locations.
- **E-learning:** Asynchronous instruction via ICT tools where trainees and instructors are separated in both space and time.

#### Scope – Initial vs. Refresher Training:

This policy applies to both initial ADR training and refresher training. ADR 2027 permits remote



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and in person training for both initial and refresher training and additionally an element of e-learning delivery for refresher training, with specific conditions:

- **Initial training:** May be delivered in person or via remote (live online) formats. ADR 2027 does not permit E-learning for initial training. Practical element must be delivered in person.
- **Refresher training:** May include in-person, remote, and e-learning for up to 90% of theoretical elements (non-practical). The balance of the theoretical materials may be via a combination of remote or in-person. Practical element must be delivered in person.
- All practical training shall be delivered in person, this shall at least include first aid, fire-fighting and what to do in the case of an incident or accident.

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**3. Requirements for Training Delivery and Learning Platform** Training providers must meet the following standards:

- **Platform Functionality:**
  - Two-way audio/video communication
  - Breakout rooms for group work
  - Visibility of all participants
  - Attendance tracking (login/logoff)
  - Access to training materials during and outside sessions
- **Training Environment:**
  - Dedicated training room
  - Equipment demonstrations (e.g. fire extinguishers, PPE)
  - High-quality camera and audio setup
  - ATP to issue guidance to candidates about the suitability of their learning environment and refuse entry to candidates that appear to be in an unsafe environment to undertake training.
- **Interactive Teaching Methods:**
  - Frequent Q&A via voice or chat function
  - Regular Individualised polls and quizzes
  - Breakout discussions
  - Active engagement of all trainees
- **Class Size and Duration:**
  - Same limits as classroom training



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- Total course hours must meet ADR requirements
- Hard Copy Manuals and handouts provided in advance and electronically where delivery is online (remote or e-learning).
- **Candidate verification**
  - Training providers will ensure candidate eligibility for training undertake reasonable steps to prevent personation.
    - For initial training, a copy of the candidates driving license will be viewed by the training provider to verify candidates' identity.
    - For refresher candidates, the training provider will source a copy of the current ADR license.
    - Candidates for online training and e-learning will be provided a unique and personal log in to the learning platform.
    - During remote training candidates will have camera active throughout the training.
- **E-learning Integration (Refresher Only):**
  - Must be combined with live sessions covering a minimum of 10% of the theoretical element of the syllabus.
  - Live sessions may be remote online – but must always be live tutor and student with both visible on screen.
  - E-learning cannot constitute more than 90% of theory content
  - Must include learning objectives and assessments
  - Registered learners following ADR via E-learning must have access to a nominated tutor that will answer questions within 24 hours during the period they are a registered learner.
  - The final lesson of the refresher training must always be a live (in person or remote) session with an opportunity for student questions. The final session is only accessible to those candidates that have completed assessments associated with the e-learning content.
- **Practical Training Sessions:**
  - As set out in ADR 8.2.2.3.8 ‘The individual practical exercises shall take place in connection with the theoretical training, and shall at least cover first aid, firefighting and what to do in case of an incident or accident.’
  - Must be conducted in person
  - Attendance is mandatory
  - Records of attendance must be maintained

## 5. Approval, Quality Assurance, and Oversight

- **Course Approval:**



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- Submit application for remote and E-learning delivery and learning programme to CILT, ordinarily with ATP approval, but initial applications will be considered at any point.
- Include course structure and platform details
- Provide live demonstration (2-hour sample)
- **Audit and Monitoring:**
  - First live course audited by CILT
  - Unannounced audits permitted
  - Continuous access must be provided to CILT
- **Certification and Records:**
  - Maintain attendance, participation logs and in course assessment completion records for 18 months following completion, the detail of which will be shared with CILT or the HSA on request.
  - Candidate course feedback collection must be attempted.
- **Maintaining Approval:**
  - Subject to annual review as part of ATP application
  - Compliance with future updates required

## **6. Non Compliance Actions**

CILT reserve the right to refuse, revoke or suspend approval for online delivery or e-learning programmes in the event of non-compliance with established requirements. Furthermore, in the event of a breach considered egregious CILT may recommend to the authority refusal, revocation or suspension of approved training provider status.